

## VENDOR REGISTRATION FORM WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 4650 W. Sweetwater Ave., Glendale, AZ 85304-1505 Email: purchasing@wesdschools.org\_or Fax: 602 347 3521

Vendor Name/DBA Name: Date	
Mailing Address:	
Website	
Street Phone	
City State ZIP Code Contact Name Title	
Remit Address	
WESD account #	
Payee Name for Check Purchase Orders to be sent Via:	
Street (Where to mail remittance/check) □ Please mail: √ select remit or mailing address	
Iremit address     Imailing address	
City     State     ZIP Code     E-mail (provide email)	
Is your company on a cooperative contract? □No □Yes If yes, please list:	
We are not tax-exempt, is sales tax charged?	
Do you accept Visa Payments?  On Do Do Solution De Contact email address?	
Do you offer a prompt payment discount?	ys
Are you or a family member currently employed with WESD?	
Have you ever been employed by WESD?	
Is your Business: Certified Small Business  I Certified Small Business  I LGBTQ Owned I Native American Owned Veteran Owned Vet	
W-9 Request for Taxpayer Identification Number and Certification	
The District must have a W-9 on file for every vendor. YOU WILL NOT BE REGISTERED WITHOUT W-9 INFORMATION. A copy of the Form W-9 with instructions is available on the IRS website at https://www.irs.gov/pub/irs-pdf/fw9.pdf	
Federal Taxpayer Identification Number (TIN)       Image: Comparison of the instruction is a valuable of the instruction is a	
Employer Identification Number     Corporation	
Name as Shown on Federal Tax Documents (Individual/Sole proprietor provide owner's name)	
Under penalties of perjury, I certify that:	
<ol> <li>Childer penalties of penalty, if certify that.</li> <li>The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and</li> <li>I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and</li> <li>I am a U.S. person (including a U.S. resident alien).</li> <li>Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.</li> <li>The Internal Revenue Service does not require your consent to any provisions of this document other than the certifications require to avoid backup withholding.</li> </ol>	ed
Signature of U.S. person       Date         To receive BID/RFP/RFQ notifications, register with AZ Purchasing at: www.AZPurchasing.org	