



Purchasing Department

4650 W. Sweetwater Ave.
Glendale, Arizona 85304
TEL: 602-347-2864 • FAX: 602-347-3521

The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

**AMENDMENT NO. ONE (#1)
WQ 22.036
PREVAILING WAGE COMPLIANCE SOFTWARE**

Submittal Due Date: Thursday, December 8, 2022 at 2:30 PM Local Time

This Amendment supplements and amends the original Request for Written Quotes and shall be taken into consideration in submittals. The Offeror must take careful note of this Amendment.

Offeror should submit a signed copy of this Amendment to the Washington School District Purchasing Department prior to the submittal due date and time, preferably with your properly marked Written Quote package. It may also be submitted in a separate envelope, plainly marked with the WQ number and title (Prevailing Wage Compliance Software).

COMPANY NAME

SIGNATURE

DATE

Request for Written Quote #22.036 is amended as follows:

Questions Received:

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

Answer: Yes

2. Whether we need to come over there for meetings?

Answer: At this point in the process, we cannot predict what need there might be for meetings, nor are we able to predict what form any meetings might take (virtual, in-person, etc.).

3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Answer: This solicitation is an informal Request for Written Quote (WQ), not a formal RFP.

As the due date for this WQ is December 8, 2022, and we will not be able to evaluate products submitted for consideration until then, we are unable to make this determination at this time.

4. Can we submit the proposals via email?

Answer: The options for submitting written quotes are found on page 1 of the Request for Written Quote document; email is one of the options.

5. (Page 3, 4.) Terms of Award: Please clarify what is meant by “multi-term” contract if the original term is only six months (12/22 through 06/23); SaaS products are typically priced as “annual” so we’d like to understand the process behind a request for a shorter term.

Answer: The Terms of Award section explains that the awarded contract can be extended “for up to an additional four (4) one-year terms.” Because we operate under a July 1 to June 30 fiscal year, when contracts are awarded mid year, we end the first term at the end of the current fiscal year, so the next term begins July 1 and ends June 30.

6. (Page 5, 13.) Gift Policy. Please clarify what is meant by an “advertising product”.

Answer: Promotional products on which the vendor’s name, logo, etc. appear.

7. (Page 6, 15) Quote Requirements. Please provide a copy of the “Software Technical Requirements” referenced in section 15.

Answer: We are asking vendors to provide Software Technical Requirements that pertain to the product submitted for consideration.

8. (Page 6, 15) Quote Requirements. Is there a page limit to the “Product Information” requested to be submitted with section 15?

Answer: Please provide enough information to enable us to adequately evaluate the product submitted for consideration.

9. (Page 6, 15) Quote Requirements. Please provide a copy of the “Data Security Agreement” referenced in section 15.

Answer: If your firm has a Data Security Agreement, please provide it. A final agreement regarding data security will be finalized after the contract is awarded.

10. (Page 7) Scope of Work, General Requirements, Number 2. Please describe or provide what “WESD policies” are that our SaaS product would have to comply with.

Answer: Page 7, Scope of Work, General Requirements, #2 is amended as follows:

Implemented and supported in accordance with Federal and State compliance requirements. ~~and WESD policies.~~

11. (Page 9) Quote Cost Form. Please note or provide a copy of “District’s rules, regulations and policies” that provider is expected to declare compliance with.

Answer: Terms of the WQ 22.036 solicitation and purchase order terms and conditions, which can be found on our web site. <https://www.wedschools.org/Page/3103>

End of Amendment.

November 30, 2022

Cheryl James
Senior Buyer
602-347-2674
602-347-3521 Fax